

<b>Day 1 9/15/2020</b>	
<b>7:45 AM - 8:20 AM</b>	<b>Meet with CNO and Magnet Program Coordinator</b> to review Site Visit Agenda.
<b>8:30 AM - 9:30 AM</b>	<b>INTERVIEW –CNO &amp; Nursing Directors/Administrators</b>
<b>9:30 AM - 9:40 AM</b>	<b>BREAK</b>
<b>9:45 AM - 10:30 AM</b>	<b>INTERVIEW –Executive leadership team</b>
<b>10:35 AM – 11:30 AM</b>	<b>INTERVIEW- Nurse Managers Group 1 (max 25)</b>
<b>10:35 AM – 11:30 AM</b>	<b>INTERVIEW- Nurse Managers Group 2 (max 25)</b>
<b>11:40 AM – 12:50 PM</b>	<b>LUNCHEON INTERVIEW – Day / Evening Staff Nurses</b> Randomly selected by Appraisers. <b>GROUP 1</b>
<b>11:40 AM – 12:50 PM</b>	<b>LUNCHEON INTERVIEW – Day / Evening Staff Nurses</b> Randomly selected by Appraisers. <b>GROUP 2</b>
<b>1:00 PM – 2:30 PM</b>	<b>Document Review: Requested Documents, Data, HR Records Review</b>
<b>2:30 PM – 2:40 PM</b>	<b>Break</b>
Appraiser 1: 2:45- 3:10	<b>NNICU</b>
Appraiser 2: 2:45- 3:10	<b>8E- L&amp;D</b>
Appraiser 3: 2:45- 3:10	<b>5 Central</b>
Appraiser 4: 2:45- 3:10	<b>4 West</b>
Appraiser 1: 3:15- 3:40	<b>STICU</b>
Appraiser 2: 3:15- 3:40	<b>8C- Mother/Baby</b>
Appraiser 3: 3:15- 3:40	<b>3 East</b>
Appraiser 4: 3:15- 3:40	<b>4C CV</b>
Appraiser 1: 3:45- 4:10	<b>TCV ICU</b>
Appraiser 2: 3:45- 4:10	<b>NICU</b>
Appraiser 3: 3:45- 4:10	<b>3 Central</b>
Appraiser 4: 3:45- 4:10	<b>4C Transplant</b>
Appraiser 1 4:15-4:40	<b>MICU</b>
Appraiser 2: 4:15-4:40	<b>PICU</b>
Appraiser 3: 4:15-4:40	<b>3 West</b>
Appraiser 4: 4:15-4:40	<b>4 East</b>
<b>4:45 PM - 5:00PM</b>	<b>Meet with CNO and Magnet Program Coordinator</b> for planning and agenda review.
<b>5:00 PM</b>	<b>End of Day</b>

<b>Day 2 9/16/2020</b>	
<b>7:30 AM – 7:45 AM</b>	<b>Meet with CNO and Magnet Program Coordinator</b> to review Site Visit Agenda.
<b>7:45 AM – 8:40 AM</b>	<b>BREAKFAST INTERVIEW – Night Staff Nurses</b> Randomly selected by Appraisers. GROUP 1
<b>7:45 AM – 8:40 AM</b>	<b>BREAKFAST INTERVIEW – Night Staff Nurses</b> Randomly selected by Appraisers. GROUP 2
<b>8:50 AM – 9:30 AM</b> <i>Location: Dining Conference Rooms</i>	<b>Appraisers available on site for individual meetings.</b> Staff and interested parties to be notified by Magnet Program Coordinator of appraiser availability prior to site visit with date/time/room. Meeting room is to be located away from Administrative areas.
<b>8:50 AM – 9:30 AM</b>	<i>*IF NEEDED: Continued document review of personnel files and/or required site visit documents.</i>
<b>9:30 AM – 9:45 AM</b>	<b>BREAK</b>
Appraiser 1 0945-1010	<b>Cardiac Cath Lab, Cardiac Transition Unit, EP Lab</b>
Appraiser 2: 0945-1010	<b>Main OR</b>
Appraiser 3: 0945-1010	<b>6 West</b>
Appraiser 4: 0945-1010	<b>8W/ Stem Cell</b>
Appraiser 1 1015-1040	<b>Radiology Nursing</b>
Appraiser 2: 1015-1040	<b>Main PACU and SSU</b>
Appraiser 3: 1015-1040	<b>6 Central</b>
Appraiser 4: 1015-1040	<b>5 East</b>
Appraiser 1 1045-1110	<b>Staffing Resource Office</b>
Appraiser 2: 1045-1110	<b>Surgery Admission Suite</b>
Appraiser 3: 1045-1110	<b>6 North</b>
Appraiser 4: 1045-1110	<b>5 West</b>
Appraiser 1 1115-1140	<b>Case Management</b>
Appraiser 2: 1115-1140	<b>PETC</b>
Appraiser 3: 1115-1140	<b>6 East</b>
Appraiser 4: 1115-1140	<b>5 North</b>
<b>11:50 AM - 1:00 PM</b>	<b>LUNCHEON INTERVIEW- Day / Evening Staff Nurses</b> Randomly selected by Appraisers. GROUP 1
<b>11:50 AM - 1:00 PM</b>	<b>LUNCHEON INTERVIEW - Day / Evening Staff Nurses</b> Randomly selected by Appraisers. GROUP 2
<b>1:10 PM – 2:00 PM</b>	<b>INTERVIEW- Nursing Quality, Performance Improvement</b>
<b>1:10 PM – 2:00 PM</b>	<b>INTERVIEW- Human Resources</b>
<b>2:00 PM – 2:15 PM</b>	<b>Break</b>
Appraiser 1: 2:15-2:50	<b>MET Team, IV Team, WOC Team, IP&amp;C</b>
Appraiser 2: 2:15- 3:30	<b>Emergency Dept, LSLC, Poison Center, Transport Network</b>
Appraiser 3: 2:15-2:50	<b>OPSC O.R.</b>
Appraiser 4: 2:15- 3:30	<b>Primary Care Clinics (Family Med, Internal Med)</b>
Appraiser 1: 2:55- 3:30	<b>7 Acute</b>
N/A	
Appraiser 3: 2:55- 3:30	<b>OPSC PACU</b>
N/A	
<b>3:40 PM - 4:15 PM</b>	<b>Meet with CNO and Magnet Program Coordinator</b> to review Site Visit Agenda.
<b>4:15 PM</b>	<b>End of Day</b>

<b>Day 3 9/17/2020</b>	
<b>7:30 AM – 7:45 AM</b>	<b>Meet with CNO and Magnet Program Coordinator</b> to review Site Visit Agenda.
<b>7:45 AM- 8:30 AM</b>	<b>UNIT TOURS</b> – (Accompanied by a staff Nurse) Continuum Home Health
<b>7:50 AM – 8:40 AM</b>	<b>BREAKFAST INTERVIEW</b> – <b>Night Staff Nurses</b> randomly selected by Appraisers. GROUP 1
<b>7:50 AM – 8:40 AM</b>	<b>BREAKFAST INTERVIEW</b> – <b>Night Staff Nurses</b> randomly selected by Appraisers. GROUP 2
<b>8:45 AM – 9:45 AM</b>	<b>INTERVIEW- Workplace Advocacy</b>
<b>8:45 AM – 9:45 AM</b>	<b>INTERVIEW- Nursing Education and Professional Practice.</b>
<b>8:45 AM – 9:45 AM</b>	<b>UNIT TOUR-(Accompanied by a staff nurse)</b> <b>Dialysis video interview</b>
<b>9:45 AM – 9:55 AM</b>	<b>Break</b>
<b>10:00 AM – 10:45 AM</b>	<b>INTERVIEW- Nursing Research, IRB</b>
<b>10:00 AM – 10:45 AM</b>	<b>INTERVIEW- Ethics, Confidentiality</b>
Appraiser 1: 1050-1125	<b>CCU</b>
Appraiser 2: 1050- 1155	<b>Surgical Sub Specialty Clinics</b> (see pg. 5 for Ambulatory Groupings)
Appraiser 3: 1050- 1155	<b>Musculoskeletal Clinics</b> (see pg. 5 for Ambulatory Groupings)
Appraiser 4: 1050- 1155	<b>Women’s and Children’s Clinics</b> (see pg. 5 for Ambulatory Groupings)
Appraiser 1: 1130-1155	<b>Renal Unit</b>
Appraiser 2: N/A	
Appraiser 3: N/A	
Appraiser 4: N/A	
<b>12 Noon – 1:15 PM</b>	<b>LUNCHEON INTERVIEW- Day / Evening Staff Nurses</b> Randomly selected by Appraisers. GROUP 1
<b>12 Noon – 1:15 PM</b>	<b>LUNCHEON INTERVIEW - Day / Evening Staff Nurses</b> Randomly selected by Appraisers. GROUP 2
<b>1:30 PM – 2:15PM</b>	<b>INTERVIEW: Safety initiatives – creating an environment of safety for patients and staff.</b>
<b>1:30 PM – 2:15 PM</b>	<b>INTERVIEW- Professional Practice Model/Shared Governance</b>
<b>2:15 PM – 2:30 PM</b>	<b>Break</b>
Appraiser 1: 2:30- 3:00	<b>ECCCC Infusion Center</b>
Appraiser 2: 2:30- 2:55	<b>Interventional Radiology and Neuroradiology</b>
Appraiser 3: 2:30- 3:30	<b>Transplant Clinics</b> (see pg. 5 for Ambulatory Groupings)
Appraiser 4: 2:30- 3:30	<b>Heart and Vascular Clinics</b> (see pg. 5 for Ambulatory Groupings)
Appraiser 1: 3:05- 3:30	<b>ECCCC Clinics</b> (see pg. 5 for Ambulatory Groupings)
Appraiser 2: 3:00-3:30	<b>Endoscopy</b>
Appraiser 3: N/A	
Appraiser 4: N/A	
<b>3:40 PM – 4:15 PM</b>	<b>Meet with CNO and Magnet Program Coordinator</b> to review Site Visit Agenda.
<b>4:15 PM</b>	<b>End of Day</b>

<b>Day 4 9/18/2020</b>	
<b>7:30 AM – 7:45 AM</b>	<b>Meet with CNO and Magnet Program Coordinator</b> to review Site Visit Agenda.
<b>7:45 AM – 8:50 AM</b>	<b>Breakfast interview- MEDICAL STAFF.</b>
<b>7:45 AM – 8:50 AM</b>	<b>INTERVIEW - Professional Development Committee</b>
<b>9:00 AM - 9:30 AM</b>	<b>INTERVIEW- CNO</b>
<b>9:30 AM -9:40AM</b>	<b>BREAK</b>
<b>9:45 AM -10:30 AM</b>	<b>INTERVIEW- Resource advocacy.</b>
<b>Appraiser 2: 9:45-1030</b>	<b>Digestive Health Clinics</b> (see pg. 5 for Ambulatory Groupings)
<b>Appraiser 3: 9:45-1030</b>	<b>Medical Sub-Specialty Clinics</b> (see pg. 5 for Ambulatory Groupings)
<b>Appraiser 4: 9:45-1030</b>	<b>Neuro and Behavioral Health Clinics</b> (see pg. 5 for Ambulatory Groupings)
<b>1040 AM- 11:15 AM</b>	<b>INTERVIEW: Discuss patient/staff complaints, Incident reporting, grievances.</b>
<b>1040 AM- 11:15 AM</b>	<b>INTERVIEW – Ancillary staff and interdisciplinary</b>
<b>11:30AM – 12:50 PM</b>	<b>WORKING LUNCH - APPRAISERS ONLY</b>
<b>1:00 PM – 1:40 PM</b>	<b>INTERVIEW: Community representatives</b>
<b>1:45 PM -2:00 PM</b>	<b>CLOSURE of site visit.</b> Appraisers meet with CNO, Magnet Program Coordinator.
<b>2:00 PM</b>	<b>End of Day</b>

**UNIT/DEPT/CLINIC TOURS –CLINIC COMBINATION GROUPS**

<p><b>1</b> <b>FONTAINE Musculoskeletal</b> Pain Mgt. Physical Med and Rehab Sports Ortho Hand Ortho Fontaine Ortho Spine</p>	<p><b>2</b> <b>FONTAINE Surgical Subspecialties</b> Plastic Surgery Surgery Otolaryngology Urology Women's Center for CPS</p>	<p><b>3</b> <b>Women's &amp; Children's</b> Children's Heart Gen Peds Teen/Young Adult Child/Dev/Rehab Peds Specialty Peds Orange Peds Northridge GYN PCC OB/Fetal Care OB/GYN Clinic Northridge Midlife Health</p>	<p><b>4</b> <b>Medical Subspecialties</b> Kidney Center Allergy Clinic Endocrine Pulmonary Rheumatology ID/Travelers Dermatology</p>	<p><b>5</b> <b>Primary Care</b> Colonnades/JABA Family Med- Crossroads Family Med- Pantops Family Med- Stoney Creek Family Med- Western Albemarle Family Med- Primary Care Internal Med- Orange UPC UMA</p>
<p><b>6</b> <b>Neuroscience and Behavioral Health</b> Adult Neurology Adult/Child psych clinics Neurosurgery Epilepsy Peds</p>	<p><b>7</b> <b>Oncology</b> Cancer Clinics Rad. Onc. (combined session)  <i>Infusion Center (dedicated session)</i></p>	<p><b>8</b> <b>Transplant</b> Kidney Acq. Liver Acq. Heart Acq. Lung Acq. Abdominal Thoracic Transplant Davis</p>	<p><b>9</b> <b>Heart &amp; Vascular</b> Advance Heart Failure Cardiovascular Surgery Heart Clinic Cards PCC Heart Clinic Fontaine Heart Center Cardiovascular Device Support Cardiac Rehab and Outreach</p>	<p><b>10</b> <b>Digestive Health</b> Digestive Health Clinic Endoscopy GI Motility/Endoscopy</p>
<p><b>11</b> <b>Renal Services</b> Kidney Center Other 11 Dialysis centers</p>	<p><b>12</b> <b>Continuum Home Health</b></p>	<p><b>13</b> <b>Emergency Services</b> Transport Network Blue Ridge Poison Center Life Support Learning Center</p>		